



Student Financial Services
 1500 College Parkway – Elko, NV 89801
 775-753-2399
 775-753-2390(fax)
financial-aid@gbcnv.edu

Satisfactory Academic Progress Appeal 2019-2020

Student Name: _____
PLEASE PRINT

GBC ID Number: _____ Email Address: _____

DIRECTIONS:

- Complete all items on page 1.
- Your academic advisor(s) must complete all items on page 2.
- Submit unofficial academic transcript(s). GBC students can download from MyGBC Student Self-Service Center.
- Attach appropriate documentation and return to Student Financial Services.
- Appeal by these deadlines (*appeals received after these deadlines will not be considered until the following term*):

OCTOBER 1	MARCH 1	JULY 1
to receive aid for Fall Term	to receive aid for Spring Term	to receive aid for Summer Term

I am filing an appeal of (check all that apply):

- 1. **GPA** - If this appeal is based upon your cumulative grade point average, you must address the issue of completing courses with a GPA below 2.0.
- 2. **Pace** - If this appeal is because your ratio of credits attempted to credits passed is less than the 67% required, or your term completion is less than 100%, you must address enrolling in courses and earning W, F, or I grades which have negatively affected your completion ratio.
- 3. **Time Frame** – If this appeal is based on exceeding the total number of credits required to complete your degree or certificate, you must provide a plan for completing your degree or certificate. Please indicate if you have recently changed your academic plan.

I was unable to maintain Satisfactory Academic Progress during the previous academic period because (please check one):

- 1. **I experienced a death or major illness within my immediate family.**
- 2. **I experienced a personal illness or injury.**
- 3. **Other special circumstance**
- 4. **Withdrawal from all classes in a term**

Please **attach a detailed statement explaining the specific circumstances** that prevented you from making Satisfactory Academic Progress. **Attach as many additional pages** as needed to fully explain your individual circumstance(s). Personal statements that do not provide sufficient information may cause your appeal to be denied. Also attach documentation of your situation.

Please explain **what has changed** and/or how you will address the circumstance(s) described above so that you can successfully complete your academic program. Attach any additional documentation, as needed.

STUDENT CERTIFICATION:

I understand that if my appeal is approved, I will be placed on Financial Aid Probation. If I am required to complete an Academic Plan, I must follow the plan or I will be placed on suspension. I understand the decision of the GBC Financial Aid Appeals Committee is final. If my appeal is denied I am responsible for the payment of tuition, housing, or institutional charges due to GBC.

STUDENT SIGNATURE: _____ DATE: _____

